



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		CHARUCHANDRA COLLEGE
Name of the head of the Institution		Anuradha Ghosh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324640028
Mobile no.		9831260862
Registered Email		charuchandracollegehei@gmail.com
Alternate Email		charuchandracollege1@gmail.com
Address		22 Lake Road, Kolkata - 700 029
City/Town		Kolkata
State/UT		West Bengal
Pincode		700029
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Suparna Sen
Phone no/Alternate Phone no.	03324640028
Mobile no.	9830952577
Registered Email	charuchandracollegeiqac@gmail.com
Alternate Email	ccciqac2020@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.charuchandracollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.charuchandracollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	C++	65.85	2004	16-Sep-2004	15-Sep-2011
3	B+	2.52	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	05-Mar-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Kausiki Chakroborty	UGC Major project (F. No. 43566/2014 SR)	UGC	2014 1095	630000
Dr Rita Paul	UGC MRP (No.F. PSW 071/15-16 (ERO) ID No, WC2-032).	UGC	2016 730	174500

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Prepared the Plan of Action, 2. Collected feedback from different stakeholders analysed feedback reports, 3. Conducted meetings,

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Processing of CAS related issues with immediate effect.	CAS Papers were processed successfully.

2. Arrangement of academic and research activities.	Presentation of Papers in Seminars/Workshops/Conferences.
3. Demarcation of syllabus, teaching plan, mode of teaching etc. are to be decided by the teachers of each department (departmental meeting) and act accordingly.	Teaching, learning and examination processes were conducted as per the departmental plan of action.
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	31-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. In the beginning of academic session, college publishes detailed prospectus and routine after the Teachers' Council meeting. Departmental meetings are held before every academic session to allot the topics to the concerned teachers for successful completion of the entire syllabus. Various classroom teaching methods are followed based on the needs of the subjects such as chalk and talk method, ICT- enabled teaching-learning method, use of different scientific charts, models and software and distribution of class notes for better understanding of the subjects.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2148	Nil	39	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	20	Nil	Nil	Nil	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2148	39	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	39	9	8	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	HONOURS	YEAR	16/04/2017	23/06/2017
BSc	GENERAL	YEAR	13/04/2017	31/08/2017
BCom	HONOURS	YEAR	06/04/2017	23/06/2017

BCom	GENERAL	YEAR	13/04/2017	30/06/2017
BA	HONOURS	YEAR	16/04/2017	23/06/2017
BA	GENERAL	YEAR	13/04/2017	31/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A system of regular class tests along with Mid-Term and Annual Test examinations are held. The results of the internal examinations are displayed in the departmental notice boards. Teachers thoroughly discuss with the students about their drawbacks and gives important suggestions for their improvement. The guardians of the students are consulted if the performance of the students were not found up to the mark.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly adhere to the academic calendar prepared by the College and University of Calcutta.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	HONOURS	115	88	76.52
Nill	BSc	GENERAL	69	34	49.27
Nill	BA	HONOURS	59	49	83.05
Nill	BA	GENERAL	145	49	33.79
Nill	BCom	HONOURS	81	20	24.69
Nill	BCom	GENERAL	52	12	24.10
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1096	UGC	1049800	630000

Minor Projects	730	UGC	287000	174500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Nil	19	Nil
National	Nil	4	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Books (with ISBN)	2
Book Chapter	8
Conference Proceeding	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	10	Nill
Resource persons	Nill	Nill	6	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
i) Blood Donation Camp. ii) AIDS awareness programme. iii) Self Defence programme for girls' students. iv) Tree Plantation. v) i) Blood Donation Camp. ii) AIDS awareness programme. iii) Self Defence programme for girls' students. iv) Tree Plantation.	NSS	1	238
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16273	Nil	4	2315	16277	2315
Reference Books	7124	Nil	0	Nil	7124	Nil
Journals	13	Nil	0	Nil	13	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	51	1	14	0	0	8	34	0	9
Added	4	0	0	0	0	2	0	0	2
Total	55	1	14	0	0	10	34	0	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	105339	Nil	1611260

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution believes that growth comes collectively. Hence it always tries to maintain a pace in infrastructural development that facilitates effective teaching and learning. Any affordable facility that helps in enhancing the efficiency of teaching and learning is always available. Almost all the departments of the college are having spacious class rooms and seminar rooms with regular access of the students. The laboratories are well equipped to cater the requirements of the syllabus. Instruments are regularly serviced and monitored for accuracy. There is an audio-visually well- equipped seminar room with seating capacity of approximately 60 persons. It is always made available to all the departments to host any seminars. For effective teaching learning most of the departments are provided LCD projector. In addition to the same there is one smart class rooms which is made available to the teachers as and when necessary. The authority promotes research activities for both the faculty members and the students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	63	69932
Financial Support from Other Sources			
a) National	Scholarships	278	2643500
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative

bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The Institute practices decentralization and participative management in frequent consultation with the College Governing Body. (2) The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to University of Calcutta and follows the curriculum as prescribed by the University. However, several teaching staff members of the college are part of the Board of Studies for different Subjects under the University and are actively involved in curriculum framing and development. For an effective curriculum delivery various student centric teaching methods are used. Enrichment programmes are also organised by different departments of the college for student to update their knowledge make them actively participate in the interaction session.
Teaching and Learning	Conventional classroom teaching is blended with use of ICT to make the teaching learning process more learner

	centric. Experiential learning, participative learning, Problem solving method are used for effective curriculum delivery.
Examination and Evaluation	The external examination is conducted by the University per semester. The college is authorized to conduct Internal assessments Tutorials / Practicals. The marks of Internal Assessment / Tutorials are sent to the University through the University Portal. The schedules for Internal as well as other activities as per CBCS guidelines (B.Com.) and old guidelines (B.A. B.Sc.) are categorically mentioned in the academic calendar and are conducted accordingly.
Research and Development	IQAC motivates faculty members for research publications in peer reviewed journals with high impact factor, encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons.
Human Resource Management	The teachers are encouraged to attend professional development programmes like Orientation Programme, Refresher course, Short-term Course, Faculty Development Course organised by other colleges and other universities for acquiring necessary skills for effective delivery of the curriculum.
Admission of Students	The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories as per government directives. Online Admission including online payment facility in both UG level. Online admission is made strictly on the basis of merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission of the students are fully on online basis.
Finance and Accounts	The salaries of the substantive teachers and non teaching staffs of the college is made through HRMS. The salaries of the guest lecturers are directly credited to their accounts, so that there is no direct cash transactions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	Nil	Nil	21
Faculty Development Programme	4	Nil	Nil	14
Orientation Programme	1	Nil	Nil	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
39	19	26	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative credit society, Group Insurance for Permanent Staff	Cooperative credit society	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well-planned financial management system in which State Government provides a lion's share of funds for running the institution and the UGC also provides infrastructural and development grants.

The external audits are done by the government appointed auditor while internal audit of the college is done by the internal auditor. Daily transactions are verified by the Bursar of the college. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the competent authorities. The external audit team verifies all the financial documents related to the public funds utilized by the College following government rules.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Head of the departments of different departments arrange meeting with the parents after the Final Test Exam to ensure better performance of their wards for the forthcoming University Examination.

6.5.3 – Development programmes for support staff (at least three)

Training programmes are conducted by the university as and when required. The college also trained the staffs before the introduction of HRMS and e-Billing.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Environment Awareness Programmes 2. Tree Plantation and maintenance 3. Cleanliness Sanitation Programmes. All activities are done under the supervision of NSS Unit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a campus with trees and plants. The college has built up a medicinal plant garden. The college has committed to keeping its campus free from plastic. The college has adopted management system in Office and Administration to reduce paper usage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

As an undergraduate College, it has to work within a very limited framework. Space-crunch is a perennial problem here but good and healthy inter-personal relationship among teaching, non-teaching staff and students helps to maintain the academic ambience of the College. In addition to it the College inculcates among the students the spirit of participation in the community at large,

beyond the four walls of the class room through NSS activities. Moreover, team-spirit, sharing and caring for others, taking responsibilities for their achievements as well as their failures are fostered among the students participating in National/ International Sports and Games Events. Our students are always encouraged to develop a sense of belonging to their alma mater through the work-culture in which the teachers and the students equally participate. The voluntary participation of the students in any programme organized by the College within or outside the campus for decades has made this College singularly unique. We are all like a family - we care for each other, stand by each other - extend our helping hands within our limited resources to our neighbours. 1. Encouragement and Development of Sports Activities among the Students. 2. Serving Society through Community Work

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The abiding motto of Charuchandra College is ALTIORAPETO - I SEEK HIGHER LIFE. We conceive of this motto not merely in rhetorical terms that encapsulates a passionate spirit, but real-life maneuvers, aimed at the all-round physical and mental growth of students, by amalgamating knowledge on science and society. The College is committed to provide quality education and to this end College aims at giving its students the best possible guidance in academic as well as in professional fields so that they can make themselves useful to their family and also to the society. Promotion of all-round development of the students to face the emerging and futuristic challenges arising from complexities of the rapidly changing national and international scenario is Institutions mission and we try to achieve that by Creation of more ICT facilities which is blended with chalk and talk method to improve teaching and learning process. Greater use of audio visual aid in teaching. Special care for slow learners. Special classes for students coming from economically weaker section. Assessment of students through class tests. Following strictly academic calendar as per C.U. guidelines. Arranging departmental seminar by experts. Appointing guest lecturer to fill up vacant posts till permanent faculty is appointed. Encourage both teaching and non-teaching staff to participate in several training and faculty development programme. Students are encouraged to participate in co-curricular and extra-curricular activities so that their talents may be groomed along with academic pursuits.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Introduce waste paper re-cycling and management project for College Campus. Rain Wated Harvesting Project Installation of Solar Panel Wi-Fi connectivity in Campus Introduction of P.G. Coureses in Botany and Environmental Science under DDE, Vidyasagar University.